

- 14.3 If the Management Committee does not within two (2) months after the date of the receipt of the written request proceed to convene an Extraordinary General Meeting, the members who requested for the Extraordinary General Meeting shall convene the Extraordinary General Meeting by giving ten (10) days' notice to voting members setting forth the business to be transacted and simultaneously posting the agenda on the Association's notice board.
- 14.4 At least two (2) weeks' notice shall be given to members, of an Annual General Meeting or an Extraordinary General Meeting. Notice of meeting stating the date, time and place of meeting shall be sent by the Secretary to all voting members. The particulars of the agenda shall be posted on the Association's notice board four (4) days in advance of the meeting.
- 14.5 Unless otherwise stated in this Constitution, voting by proxy is allowed at all General Meetings.
- 14.6 The following points will be considered at the Annual General Meeting:
- (a) The previous financial year's accounts and annual report of the Committee.
 - (b) Where applicable, the election of office-bearers and Honorary Auditors for the following term. In this regard, there shall be a combined election of office bearers for SZE-TO (Situ) CLAN MUTUAL HELP ASSOCIATION ("SCMHA") and KAU LUEN TONG SZE-TO CLAN GUILD ("KLTSCG") to be conducted as follows:
 - (i) The members of SCMHA and KLTSCG, present and by proxy, shall nominate and vote by secret ballot up to a maximum of 18 members into the two Management Committees of SCMHA and KLTSCG.
 - (ii) The top 18 members with the highest number of votes and up to 4 Co-opted members will form the two Management Committees.
 - (iii) The 4 Co-opted members, 2 from SCMHA and 2 from KLTSCG shall be appointed by way of recommendation from the elders or incoming Management Committees.